Free Geek Grants Application

1. **Did you read our criteria on...** *
   Please ensure you have read and understand our eligibility and availability restrictions as explained at
   http://www.freegeek.org/grants/ before applying for a grant. If you have not, please press the "back" button on your browser, or visit the URL above.
   Check all that apply.

   ☐ Eligibility?

   ☐ Computer Specifications and Operating Systems?

   ☐ Technical Support?

2. **How much is four plus 3?** *
   We're just asking this to keep bots at bay.
   Mark only one oval.

   ◯ Nine   *Start this form over.*

   ◯ 4   *Start this form over.*

   ◯ 7

   ◯ Twelve   *Start this form over.*

About your organization

Thank you for your interest in a hardware grant from Free Geek! Please read each question carefully, as our application has changed.

3. **Organization Name** *

   _____

4. **Organization Street Address**

   _____

5. **City** *

   _____

6. **State** *

   _____

7. **Postal Code** *

   _____

8. **Primary Contact Name** *

   _____

9. **Primary Contact Position**

_____

10. **Primary Contact Email Address** *

Please use an organizational email address if
possible. We will only use this to contact you
regarding your grant application.

_____

11. **Confirm Email Address** *

_____

12. **Primary Contact Phone Number** *

_____

13. **What is the mission of your organization?** *

Please describe how your organization serves the community.

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14. **How does your work align with Free Geek's mission and programs?** *

Our mission can be found at: https://www.freegeek.org/who-we-are

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15. **Which cause does your organization primarily serve?**

Mark only one oval.

- ( ) Animals
- ( ) Arts and Culture
- ( ) Civil Rights
- ( ) Community Development
- ( ) Education
- ( ) Environment
- ( ) Health
- ( ) Human Services
- ( ) International
- ( ) Religious
- ( ) Other

16. **What is your annual organizational budget?** *

Mark only one oval.

- ( ) Less than $50,000
- ( ) Between $50,000 and $250,000
- ( ) Between $250,000 and $500,000
- ( ) Between $500,000 and $2 million
- ( ) Between $2 million and $5 million
- ( ) More than $5 million

17. **What is the size of your organization?**

Mark only one oval per row.

	None	15 or fewer	16 to 60 people	61 to 200 people	201+ people
Full-time staff	( )	( )	( )	( )	( )
Part-time staff	( )	( )	( )	( )	( )
Volunteers	( )	( )	( )	( )	( )

18. **How many individuals does your organization currently serve?**

Mark only one oval.

- ( ) None
- ( ) 15 or fewer
- ( ) 16 to 60 people
- ( ) 61 to 200 people
- ( ) 201+ people
- ( ) Other: _____

19. **Do you have IT staff?** *

Mark only one oval.

- ( ) Yes, we have full-time IT staff.
- ( ) Yes, we have part-time or contracted IT staff.
- ( ) We have volunteers who provide IT services.
- ( ) No, we do not have any IT staff or support.

20. **Does your organization have a web site, social media pages, or online articles about your activities?**

Please provide the address of your organization's web site and any other pages with information on your organization and its activities.

_____

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_____

_____

_____

21. **Does your organization have 501(c)3 status?** *

Mark only one oval.

- ( ) Yes
- ( ) No

22. **Is your organization under the fiscal sponsorship of another organization?**

If so, please provide their name and contact information here.

_____

_____

_____

_____

_____

23. **What is your organization's Federal EIN or Business Registry number?** *

We require these registration details for validation. If you have a fiscal sponsor, please provide their number instead.

_____

24. **Is your organization within the Portland city limits?** *

Mark only one oval.

- ( ) Yes
- ( ) No

25. **If your organization is within the Portland city limits, does your organization comply with the City of Portland's non-discrimination and Equal Employment Opportunity policies?** *

    Can you answer YES to every question listed at https://www.portlandoregon.gov/citycode/article/11980 ?

    Mark only one oval.

    ◯ Yes

    ◯ No

    ◯ N/A

26. **Are you or another representative from your organization going to be able to come to our Portland, Oregon location to pick up the granted items?** *

    Pickup must be arranged within 4 weeks of being informed that the grant is ready.

    Mark only one oval.

    ◯ Yes   *After the last question in this section, skip to question 28.*

    ◯ No   *After the last question in this section, skip to "Ability to pick up equipment is required.."*

27. **Additional Contacts**

    Please list the name, title, and phone number of any additional contacts within the organization.

    _____

    _____

    _____

    _____

    _____

Ability to pick up equipment is required.

Free Geek is not able to package or ship granted equipment. If it is not possible for you or a representative of your organization to pick up granted equipment from our location in Portland, OR we will be unable to fill your grant request.

Request Details

Please enter your grant request below.

28. **What are your goals for how this technology will be used?** *

    Please share how you plan to use the technology in your organization, i.e. to provide staff or volunteers with a computer, to create a community technology lab, or to use as part of your organization's programming.

    _____

    _____

    _____

    _____

    _____

PC Desktops

29. **How Many PC Desktops does your organization need?**
PC Desktops come with Linux Mint as an operating system, and come with a monitor, mouse, and keyboard as needed.

Mark only one oval.

○ 0

○ 1

○ 2

○ 3

○ 4

○ 5

30. **Desktops: Optional upgrades available for a fee**
Please check any upgrades you would like to make (available for PC desktops only). Prices are listed at a 20% discount.

Check all that apply.

☐ $12 for 4GB RAM (for a total of 8GB in the computer)

☐ $8 for dual monitor video card (estimated cost; when available)

31. **If requesting multiple desktops, how many would you like to apply upgrades to?**

_____

PC Laptops

32. **How many PC Laptops does your organization need?**
Laptops are only available to organizations within the Portland metro area.

Mark only one oval.

○ 0

○ 1

○ 2

○ 3

○ 4

○ 5

○ 6

iMacs (Mac desktop)

33. **How many iMac computers does the organization need?**
Please note: Upgrades are unavailable for iMac computers.
Mark only one oval.

- ⬭ 0
- ⬭ 1
- ⬭ 2
- ⬭ 3

Other Technology

34. **What other equipment does your organization need?**
Do not include PCs, laptops, or iMacs. Please specify types and numbers, i.e. make and model of replacement parts, etc. Including links to product pages is helpful.

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35. **Please share any specialized software you plan to run.** *
Please review the programs and applications you plan to use on any granted devices. Please share minimum system specifications and the website address of any specialized software to help us meet your needs as closely as possible.

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_____

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_____

36. **Do you have a time-sensitive request?**
If your application is time-sensitive, please apply at least 6 weeks in advance and enter your deadline below. We do not guarantee need-by dates.

_____
Example: December 15, 2012

37. **If Free Geek cannot meet the requested date, would this affect your need for the grant?**
If your application is time-sensitive, please apply at least 6 weeks in advance. We do not guarantee need-by dates.

_____

Skip to question 38.

Feedback

38. **How did you find out about Free Geek's Hardware Grants program?**
Mark only one oval.

- ⬭ Returning applicant
- ⬭ Referral (Word of Mouth)
- ⬭ Online search
- ⬭ Directly from Free Geek
- ⬭ Other

39. **How will you responsibly recycle granted hardware when you are done with it? ***
If you're local, Free Geek can handle your organization's end-of-life electronics.

_____

_____

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_____

_____

40. **If we accept your application, may we publish details about your grant on our web site or newsletter?**
*****
Information published may include your organization's name, activities, equipment received, and the equipment's intended use. No personal details about any individual in your organization will be published.
Mark only one oval.

- ⬭ Yes
- ⬭ No

41. **Would you be willing to post stories and pictures about your grant on your own social media feeds, web page, and newsletter? ***
This helps raise awareness about Free Geek's community work as we seek hardware donations to fulfill future grants. Doing so can positively affect your future grant eligibility.
Mark only one oval.

- ⬭ Yes
- ⬭ No